

Member Artist's Name: _____

Member Artist's Email: _____

Member Artist's Phone Number: _____

Orientation Date: _____

Studio Manager: _____

Ceramic Studio Use Criteria

Checklist for Wheel Throwing (If applicable):

- Knows how to use splash guards
- Knows how to operate Brent wheels
- Can switch wheels from right to left handed rotation direction (new Brent wheels=toggle switch/old Brent wheels=reverse plug polarity)
- Knows how to wedge, center clay, open forms, and be able to throw a cylinder (i.e. Must be able to work independently, without instruction)
- Can use bat pins to affix bat securely (if applicable)
- Knows how to securely attach pots to the wheel-head for trimming (if applicable)
- Must understand the importance of not having air pockets in clay
- Must understand the importance of not have exceedingly thick clay walls

Checklist for Hand Building (If applicable):

- Must understand the importance of not having air pockets in clay
- Must understand the importance of not having exceedingly thick clay walls
- Knows the basics of handbuilt construction; slab, coil, slip and score (i.e. Must be able to work independently, without instruction)

Checklist for Accessory Equipment (Optional):

- Knowledgeable in the correct use of the slab roller
- Knowledgeable in the correct use of the extruder

Checklist for Material Knowledge: Clay, Glazes, Slips, etc.

- Must demonstrate sufficient understanding of the Cone Scale of temperature for refractory materials.
- Must be knowledgeable about their chosen materials and be able to identify the maturation temperatures of their clay and glazes (i.e Low Fire versus Mid-range/High Fire.)
- Must be knowledgeable in the safety hazards of their materials (i.e. food safety of glazes, etc.)
- Must use appropriate safety protocols for their materials (i.e. respirator use.)

Checklist for Studio Maintenance and Safety:

- Able to sufficiently reclaim their own clay so as to limit the need for excessive clay disposal in the studio sinks or trash bins.
- Must leave the work spaces and tool as clean as they found them including... wedging table, wheels, splash pans, brushes, extruder, slab roller, bats, ware boards, etc.
- Must clean-up any spills that may create a slip hazard.
- Uses the clay slurry disposal bucket located next to the studio sink to dispose of water used for throwing.
- Leaves the sink clean and clear of clay, sponges and tools.
- Stores all equipment, materials and tools, etc. on assigned shelf space unless special arrangements have been made with the Studio Manager.
- Remembers to turn off wheels when not in use.
- Remembers to unplug and safely put away any equipment that may be a fire hazard (i.e. wax melter, box fans, hair dryers, etc.)
- Agrees to wear footwear and secure loose clothing and hair while using studio equipment.

Checklist for Firing and Glaze Fee Structure:

- Understands that Member Artists are responsible for covering the firing costs of their work, at a rate of \$1.00 per pound for Cone 04 Bisque and Glaze and \$1.50 per pound for Cone 5 Glaze.
- Understand that they may use available Dairy Barn Cone 04 and Cone 5 Glazes at the cost of \$1.25 per ounce for brushing glazes/underglazes and \$.50 per ounce for dunking glazes.
- Agrees to use the Firing and Glaze Fee record keeping system by inserting a slip of paper in each pot on the "to-be-fired cart" recording the Member Artist's name and the firing temperature. (i.e. Jane Smith, Cone 04 Bisque)
- Agrees to reimburse the Dairy Barn for associated firing and glaze fees accumulated in the Member Artist Firing and Glaze Fees Account Book

Checklist for Studio Community Atmosphere:

- Agrees to help maintain a respectful and welcoming community atmosphere at the Dairy Barn and in the Ceramic Studio for all of our Member Artists, Students, Visitors and Guests of all ages.

Member Artist's Signature: _____

Studio Manager's Signature: _____