

## Application Instructions

Artist applicants will need to submit their project narrative and required attachments to Education Director, Lyn Stanton [lyn@dairybarn.org](mailto:lyn@dairybarn.org), to be forwarded to the selection committee for review by May 10<sup>th</sup>. All written application elements must be submitted as digital documents and all images must be JPEGs.

### Project Narrative

Artists must submit a word document attached via email that describes what their project is and how it will meet the requirements of the residency. This document is not to exceed three pages. In the narrative, the following subjects must be addressed:

- Artist name and contact information (email, phone, mailing address)
- Description of Project
- What are your project goals?
- What will be the outcomes of your project?
- How will you involve the community?
- What will be the impact?
- How does this relate to the "Priority Causes"? (Project must involve at least one.)
  - *Climate Change*
  - *Disease*
  - *Hunger*
  - *Injustice*
- Do you have a specific community partner organization in mind?
- How do you plan to spend your materials budget?
- How will you publicize your residency?
- Project timeline – Week by week outline of actions.
- If you are planning on exhibiting, describe your exhibition. What space requirements will you need? Will your exhibit include work from your community engagement project? How will your exhibition highlight your work and/or your residency project?

### Required Attachments to email to [lyn@dairybarn.org](mailto:lyn@dairybarn.org)

- JPEG of at least 3 images of work made within the last 2 years solely by the artist.
- JPEG images of artist's previous community projects, if applicable.
- Resume/CV
- Biography
- Website or social media links, if applicable.

Each file submitted (project narrative, image files, resume/CV, bio and promotional info) needs to have the artist's last name in the file name and then be labeled simply. For Example: smith.project.narrative.doc, or smith.resume.doc.

If you have questions before submitting, feel free to email [lyn@dairybarn.org](mailto:lyn@dairybarn.org)