



## SUMMER ART CAMP GROUP LEADER: Job Description

**Mission:** Rooted in its unique history, The Dairy Barn Arts Center enriches lives and cultivates community through equitable access to the arts.

**Position Type:** Temporary Hourly Employee / Paid Internship / Ohio University Work Study

**Reports To:** Education Director

**Compensation:** \$11.00 / hour with a biweekly payroll schedule

### Diversity Statement:

Diversity is a core value at The Dairy Barn Arts Center. We are passionate about building and sustaining an inclusive and equitable working and learning environment for all visitors, students, and staff. We believe every member of our team enriches our diversity by exposing us to a broad range of ways to understand and engage with the world, identify challenges, and discover, design, and deliver solutions.

### Job Description:

Summer Art Camp Group Leaders are integral to the fun and function of the Summer Art Camp program. Group Leaders provide in-classroom support to Instructors and direct supervision of campers throughout the day while gaining valuable experience in education, child development, and arts programming. The daily work schedule is 8:30 AM - 4:15 PM, Monday - Friday.

For more about our program, visit: <https://dairybarn.org/summer-art-camp>

- Transferable Skills Group Leaders can expect to gain from their experience at Summer Art Camp:
  - Leadership and teamwork
  - Active listening and problem-solving
  - Adaptability and creativity
  - Program/activity development
  - In-classroom participation with experienced art educators
  - One-on-one experience working with children ages 5-13
  - Safety and risk-management training
  - Peer support and conflict resolution

### Qualifications:

- EXPERIENCE/SKILL REQUIREMENTS
  - Must be at least 16 years of age
  - Interest and aptitude for working with children
  - Ability to create a fun, safe, and welcoming environment for children ages 5-13



- Reliable transportation and timeliness
- For candidates aged 18 or older, employment will be contingent upon a completed criminal background check, barring any prohibitive offenses, updated every five years, and received by The Dairy Barn prior to the candidate's first assigned duties with children.
- **ADDITIONAL SKILLS STRONGLY PREFERRED**
  - Partial or completed degree in Education, Fine Arts, or other related field is beneficial, but not required
  - Prior experience supervising or teaching children is beneficial, but not required
  - Excellent time management and organizational skills to help camp run smoothly and on schedule
  - Creativity and imagination for leading campers in activities outside of class
  - Priority will be given to qualified assistants who are available for the majority of the 6-week Camp Schedule...
    - Week 1: June 2 - June 6
    - Week 2: June 9 - June 13
    - Week 3: June 23 - June 27
    - Week 4: July 7 - July 11
    - Week 5: July 21 - July 25
    - Week 6: Aug. 4 - Aug. 8

#### **Primary Job Responsibilities:**

- Assist with the instruction, supervision, and care of campers while in classroom activities under the direction of the camp Instructors.
- Lead campers in supervised activities during morning drop-off times.
- Provide supervision and care of campers during transitions between activities, bathroom breaks, and during lunch and recess periods.
- Address the needs of campers' physical, emotional, and social well-being as they arise.
- Follow and implement the Camp Agreements (rules and guidelines) and provide positive behavioral support to campers when necessary.
- Collaborate effectively with the Education Director and Camp Coordinator for daily camp operations and communicate any camper/staff needs and concerns.
- Adhere to and promote established Summer Art Camp Health and Safety Procedures at all times.